

Price List

1 July 2018

<u>Service</u>	<u>Per Hour</u>	<u>Incl. GST</u>
General bookkeeping, input and reconciliation <i>OS office</i>	\$75.00	\$82.50
Xero or MYOB chart of accounts set up, opening balances and troubleshooting <i>OS office</i>	\$90.00	\$99.00
Xero or MYOB chart of accounts set up, opening balances and troubleshooting <i>onsite</i>	\$110.00	\$121.00
Installation, training and instruction in MYOB, Xero, Excel and other programs <i>OS office</i>	\$120.00	\$132.00
Installation, training and instruction in MYOB, Xero, Excel and other programs <i>onsite</i>	\$140.00	\$154.00
Budgeting, cash flow preparation, administration and systems advice <i>OS office</i>	\$95.00	\$104.50
Budgeting, cash flow preparation, administration and systems advice <i>onsite</i>	\$120.00	\$132.00
Business planning, sales forecasting, project management and special projects	P.O.A	-
Postage, couriers and parking on charged at cost	As applicable	-

Trading terms 7 days from invoice

